

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
Office of Fire and Aviation
3833 South Development Avenue
Boise, Idaho 83705

November 14, 2001

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To: State Directors

From: Director, Office of Fire and Aviation

Subject: BLM National Fire and Aviation Conference and Fire Leadership Team Meeting

DD:11/20/01

Attached you will find the agenda for the 2001 National Fire and Aviation Conference and Fire Leadership Team Meeting, being held December 4-6, 2001 in Phoenix, Arizona at the Four Points Sheraton Hotel at the Metro Center.

Please note that Brian Waidmann, Chief of Staff to the Secretary of the Interior, is scheduled to speak at the Fire Leadership Team meeting on the morning of December 5th. Participants from Tuesday's session are welcome to stay over for the meeting on Wednesday to hear Mr. Waidmann speak.

Hotel reservations should be made at the Phoenix Four Points Sheraton at the Metro Center by calling 1-800-325-3535. Please reference the *Bureau of Land Management Fire and Aviation Conference* when making your reservations. Reservations must be made by November 20th to receive the government group rate. A shuttle is available from the airport to the hotel for a cost of \$12 per person each way.

If you have any questions or comments, please contact Vince Mazzier at (208) 387-5477.

Signed by:
Larry E. Hamilton
Director, Office of Fire and Aviation

Authenticated by:
Pat Lewis
Supervisory Mgmt. Asst.

Attachment

1. Agenda (3 pages)

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